

Form - 02

Concept Design Application

Time line:

- For New Building Construction or Extension to Existing Building - 21 Working Days.
- For Fitout Works in Existing Building – 14 Working Days.
- MOD Approvals for New Developments – 60 Working Days from Date of Submission to MOD.



TIP Use Only

Date of Receipt: _____ / _____ / 20____

Application #: _____

1. Project Information

Project Title: _____

Plot #: _____ Zone #: _____

Total Plot Area (sqm): _____

Built-Up Area (sqm): _____

Total Demand Load: _____

Total Connected Load: _____

Water Requirements (m³/day): _____

3. Mandatory Documents

Refer to the checklist below for the mandatory documents required for submission.

- Site Plan
- Affection Plan
- Architectural Drawings (Scale 1:200)
- Building Internal Layout Plan
- Development Phasing Plan/Project Plan (If Applicable)
- FLS Drawings (Third Party Approval)
- External Utility Tie in Drawings
- Hazardous Material Details (if any)
- Estimated Power Requirement in KW (TCL & DL)
- Estimate Occupancy Rate
- For Zone 1 Specify NEQ (if applicable)
- Consultant Pre-qualification
- Consultant Appointment Letter

For fit-out works, office areas shall not exceed 25% of the total facility area.

Failure to provide all required information and documents will delay the approval process and may result in the application being returned.

Provide a brief description of building usage

For any expansion or request for additional land, the applicant shall contact TIP Leasing Department/TIP Customer Service prior to submitting this form.

For more details regarding this application, refer to the guideline in the brochure.

2. Consultant/Contractor Information

Consultant/Contractor's Name: _____

Person of Contact: _____

Telephone Number (Office): _____

Telephone Number (Mobile): _____

Email Address: _____

Documents establishing qualifications, registration and experience of the Architect / Consultant / Contractor has to be submitted along with this application.

4. Tenant Information

Name of Applicant: _____

Position/Title of Applicant: _____

Signature: _____

Declaration

I, the undersigned, do hereby declare that all information above and attached to this application is true and correct.

I further agree to the terms and conditions shown her in.

Official Company Stamp

Confidentiality of Information

TIP acknowledges that all the information received within and attached to this application is considered confidential and may not be used for purposes other than this application and the operation of building to which this application relates.

Disclaimer

TIP accepts no liability for non-compliance in design, construction, and project execution, or negligence or breach of contractual obligation by the developer / consultant / contractor.